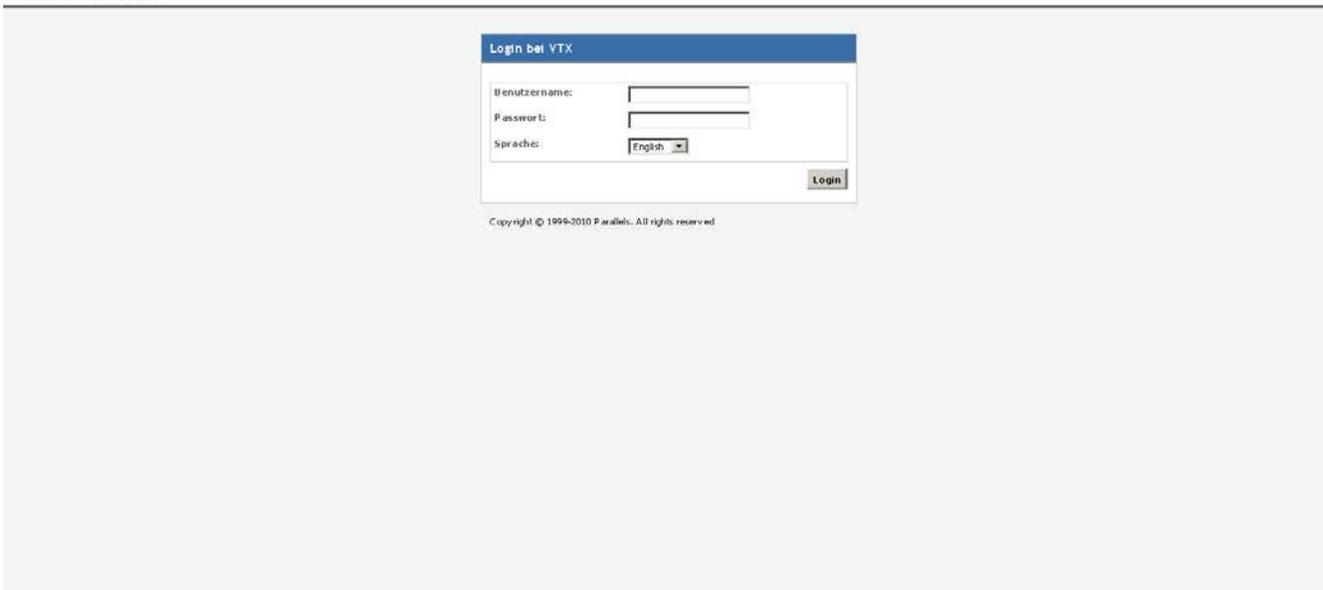


Configuration manuelle d'Outlook 2007

- ▶ Pour configurer Outlook 2007 manuellement, procédez comme suit :
 - Fermez Outlook.
 - Dans le panneau de configuration (<https://vtxhex.ch/controlpanel>), saisissez les données d'utilisateur.



The screenshot shows a web browser window displaying the VTX login page. The page has a light gray background. In the top left corner, there is the VTX logo and the text 'YOUR TELECOM PARTNER'. In the top right corner, there is a red icon of a house and the text 'Hosted Exchange Control Panel'. The main content area is a white box with a blue header that says 'Login bei VTX'. Inside this box, there are three input fields: 'Benutzername:' with a text input, 'Passwort:' with a password input, and 'Sprache:' with a dropdown menu showing 'English'. Below these fields is a 'Login' button. At the bottom of the white box, there is a small copyright notice: 'Copyright © 1999-2010 Parabel. All rights reserved'.

- Cliquez sous la rubrique « Exchange » à gauche de l'écran sur « boîtes aux lettres » pour accéder à la vue d'ensemble de toutes les boîtes aux lettres activées et sélectionnez la boîte aux lettres à paramétrer.

The screenshot displays the VTX Hosted Exchange Control Panel. The interface includes a navigation menu on the left with options like 'Mailboxes', 'Contacts', and 'Public Folders'. The main content area shows a table of existing mailboxes.

ID	Display name	Login	E-mail address	Size	Size limit	Mailbox template	Status
4745	User	user@vtxhes.test	user@vtxhes.test	0 KB (0%)	100 MB	Outlook-Mailbox	Ready
4869	paperlap	paperlap@vtxhes.test	paperlap@vtxhes.test	0 KB (0%)	100 MB	Outlook-Mailbox	Ready

Additional interface elements include a 'Web Hosting | My Account' header, a 'Logout' button, and a 'Hosted Exchange Control Panel' logo. The bottom left corner contains copyright information: © Copyright: 1999-2008 Parallels. All rights reserved.

- ▶ Notez le login (adresse E-mail) et le mot de passe. Si le mot de passe n'est pas visible, cliquez sur « afficher le mot de passe ».

The screenshot displays the VTX Hosted Exchange Control Panel interface. The top navigation bar includes 'Web Hosting | My Account' and 'Logout'. The user is identified as 'Peter Pirus (Account ID: 1000242)'. The main content area is titled 'paperlap (paperlap)' and features several tabs: 'General', 'E-mail addresses', 'Limits', 'Forwarding', 'Member of', 'Permissions', and 'Protection'. The 'General' tab is active, showing the following details:

- Service User:** Display name: paperlap, Login: paperlap@vtx.be.test, Password: [masked], Enabled: Yes.
- General:** Alias: paperlap, Windows domain/user name: HOSTING\paperlap, Mailbox template: Outlook-Mailbox, Show in address book: Yes, Status: Ready.
- Mailbox Access:** Outlook Web Access (OWA): Enabled (URL: https://m.aj.business.exchange.ch/owa/), Outlook access: Enabled (View setup info), Vendor's Outlook license: Enabled (Download Outlook), ActiveSync: Enabled (View setup info), IMAP4: Enabled (View setup info), POP3: Enabled (View setup info).

The 'View setup info' link for Outlook access is highlighted with a red box. The footer of the interface contains the text: '© Copyright: 1999-2000 Parallels All rights reserved.' and a small 'EOL' icon.

- ▶ Ouvrez l'accès à Outlook en cliquant sur le lien « informations sur la configuration » figurant sur la même ligne.

Please select Mail Client to Configure:

- [Outlook](#)
- [Entourage 2004](#)
- [Entourage 2008](#)

How to Configure Outlook to Connect Exchange Server

We recommend you to use Outlook 2007 as your mail client to use the whole set of features offered by Exchange Server 2007. Please select most suitable variant of configuration.

Outlook 2007 Configuration by Autodiscovery

Outlook 2007 supports Autodiscovery feature that requires entering just your mailbox e-mail address and password and get connection to your mailbox automatically configured.

1. Open **Start > Control Panel > Mail**. Mail Setup dialog appears.
2. Click **Show Profiles** button. Mail dialog appears.
3. Make sure **Prompt for a profile to be used** option is selected and click **Add** button.
4. Enter **Profile Name** in the dialog and press **OK**.
5. In the **Add New E-mail Account** wizard fill **Your Name** and **E-mail Address** fields.
6. In the Exchange login prompt enter your mailbox login *paperlapap@vtxhex.test* and password.
7. Outlook will try to discover your mailbox settings over secure Internet connection. You could be prompted to allow Outlook to perform redirection from one site (unsecure) to another (secure). Allow this redirection.

Outlook 2003 and Outlook 2007 Configuration Script

1. Click on the following link to [Download Outlook Profile Configuration Script](#) and save it locally.
2. Make sure Outlook application is not running.
3. Run the script you have downloaded by double clicking on it.
4. Outlook profile will be configured and Outlook will be started.
5. In the login prompt enter your Exchange mailbox login *paperlapap@vtxhex.test* and password.
6. Select newly-created outlook profile *paperlapap (paperlapap)* from **Choose profile** dialog and enter again your Exchange mailbox login and the password.

Advanced Outlook Configuration

If you do not want to use script to automatically configure Outlook profile, you can download textual file containing settings to connect to your mailbox and import it manually.

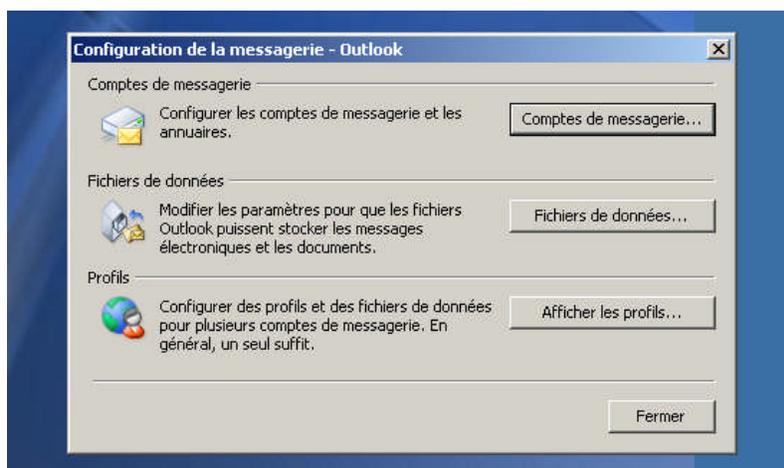
1. Click on the following link to [Download Outlook Profile](#) and save it locally, e.g. as "C:\OutlookProfile.prf".
2. Make sure Outlook application is not running.
3. Open **Start > Run** and execute the following command:

```
outlook.exe /importprf "c:\OutlookProfile.prf"
```
4. This will restart Outlook and you will be asked to accept the new profile settings, click **Yes**.
5. In the login prompt enter your Exchange mailbox login *paperlapap@vtxhex.test* and password.
6. Select newly-created outlook profile *paperlapap (paperlapap)* from **Choose profile** dialog and enter again your Exchange mailbox login and the password.

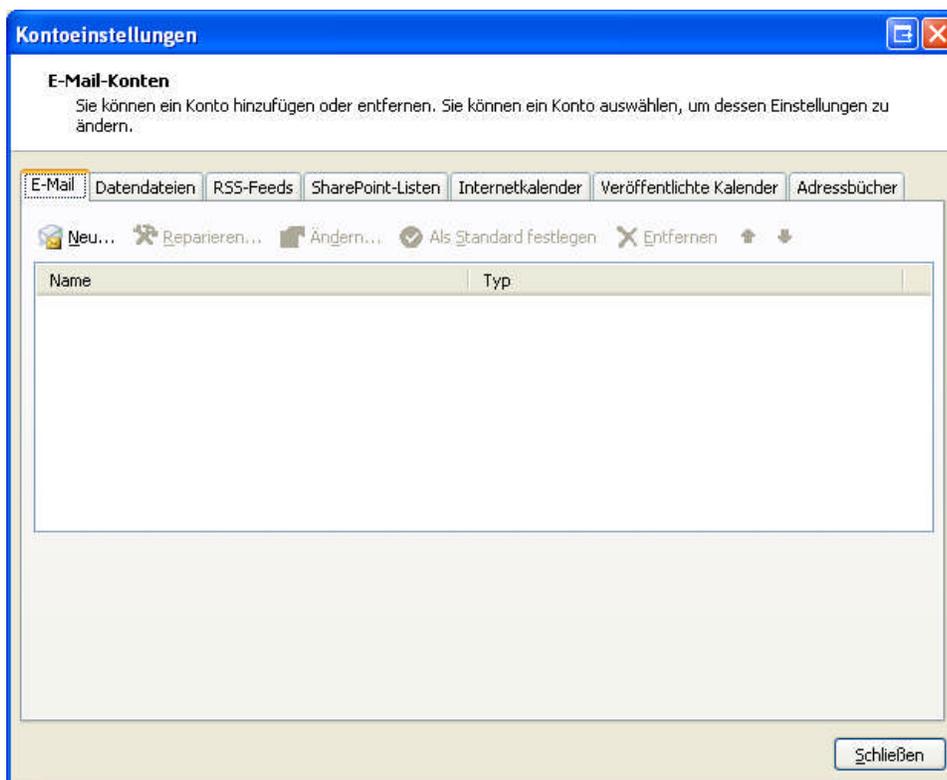
If you are advanced user and experienced in mail client configuration you can use the following parameters to configure connection to Exchange server:

- Microsoft Exchange server: *EXMBXVS01*
- E-mail Address: *paperlapap@vtxhex.test*
- User name: *paperlapap@vtxhex.test*
- Proxy Server: *mail.business-exchange.ch*
- Proxy Authentication settings: **Basic Authentication**.

- Notez les informations dans l'encadré rouge. Elles seront nécessaires pour la configuration du client Outlook.
- Allez dans votre panneau de configuration (démarrer, paramètres, panneau de configuration). Ouvrez « Courrier » et cliquez sur « comptes de messagerie ».



- Dans les paramètres du compte, cliquez sur « Nouveau »...



- ▶ Vous accédez à la fenêtre de configuration ci-dessous :

The screenshot shows a Windows-style window titled "Neues E-Mail-Konto hinzufügen" with a close button in the top right. The main heading is "Konto automatisch einrichten". Below this, there are four input fields: "Ihr Name:" with a text box and the example "Beispiel: Melanie Speckmann"; "E-Mail-Adresse:" with a text box and the example "Beispiel: melanie@contoso.com"; "Kennwort:" with a text box; and "Kennwort erneut eingeben:" with a text box and the instruction "Geben Sie das Kennwort ein, das Sie vom Internetdienstanbieter erhalten haben." Below the input fields is a checkbox labeled "Servereinstellungen oder zusätzliche Servertypen manuell konfigurieren" which is checked. At the bottom right, there are three buttons: "< Zurück", "Weiter >", and "Abbrechen".

- ▶ Sélectionnez « paramètres du serveur ou configurer manuellement des types de serveur supplémentaires » et cliquez sur « suivant ».

The screenshot shows the same window titled "Neues E-Mail-Konto hinzufügen" but at the "E-Mail-Dienst auswählen" step. It features three radio button options: "Internet-E-Mail" (description: "Verbindung mit dem POP-, IMAP- oder HTTP-Server herstellen, um E-Mail-Nachrichten zu senden und zu empfangen."), "Microsoft Exchange" (selected, description: "Verbindung mit Microsoft Exchange herstellen, um auf Ihre E-Mails, den Kalender, Kontakte, Faxe und Voicemail zuzugreifen."), and "Andere" (description: "Verbindung mit einem der folgenden Servertypen herstellen."). Under the "Andere" option, there is a text box containing "Outlook Mobile Service (Textnachrichten)". At the bottom right, there are three buttons: "< Zurück", "Weiter >", and "Abbrechen".

- ▶ Sélectionnez **Microsoft Exchange** et cliquez sur « suivant ».

- ▶ Entrez le serveur Microsoft Exchange ainsi que le nom d'utilisateur noté auparavant et cliquez sur « paramètres avancés ».

Neues E-Mail-Konto hinzufügen

Microsoft Exchange-Einstellungen
Geben Sie die Informationen ein, die zur Verbindung mit Microsoft Exchange erforderlich sind.

Geben Sie den Namen Ihres Microsoft Exchange-Servers ein. Weitere Informationen hierzu erhalten Sie von Ihrem Systemadministrator.

Microsoft Exchange-Server:

Exchange-Cache-Modus verwenden

Geben Sie den Namen des Postfachs ein, das für Sie eingerichtet wurde. Der Postfachname ist normalerweise der gleiche wie der Benutzername.

Benutzername:

- ▶ Nommiez le compte Exchange et ouvrez l'onglet « connexion ».

Microsoft Exchange

Allgemeines | Erweitert | Sicherheit | Verbindung | Remote-E-Mail

Exchange-Konto
Geben Sie einen Namen für dieses Konto ein, zum Beispiel "Arbeit" oder "Microsoft Exchange".

Microsoft Exchange Server

Beim Start

Verbindung automatisch prüfen

Verbindung manuell prüfen

Verbindungstyp bei jedem Start auswählen

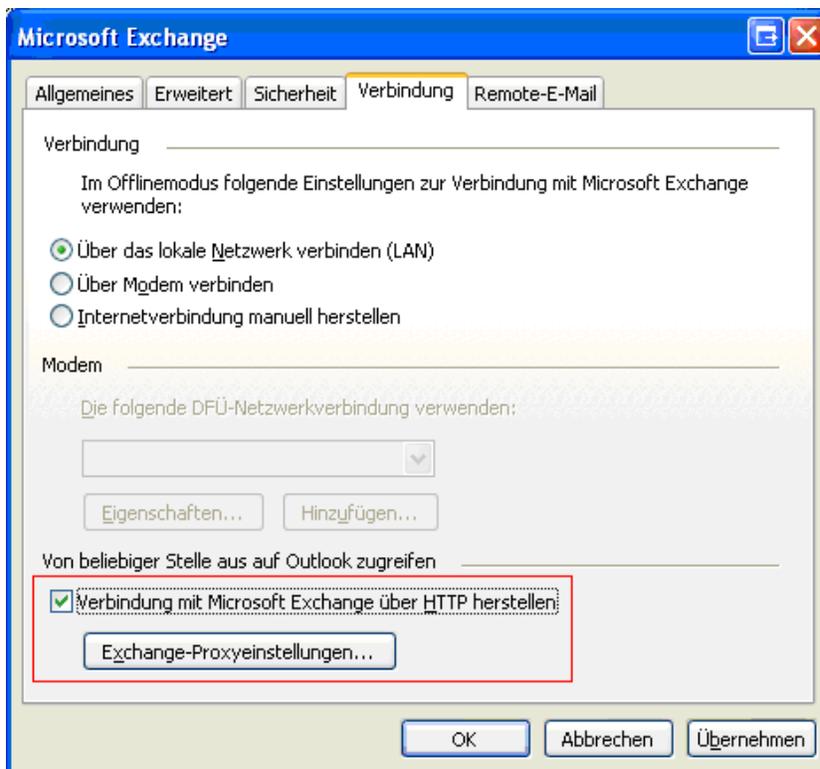
Standardverbindungsstatus

Netzwerkverbindung herstellen

Offline arbeiten (Einwählverbindung)

Sek. bis zum Serververbindungstimeout

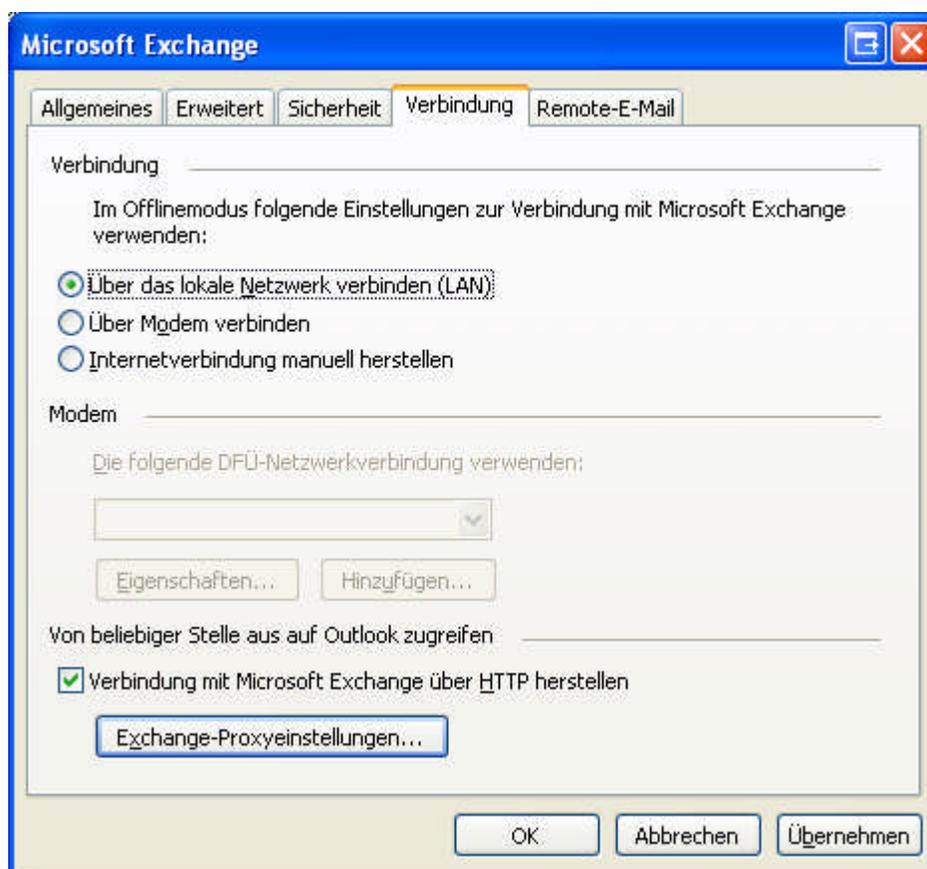
- ▶ Activez la case « Etablir la connexion avec Microsoft Exchange via http » et cliquez sur « paramètres proxy pour Exchange »...



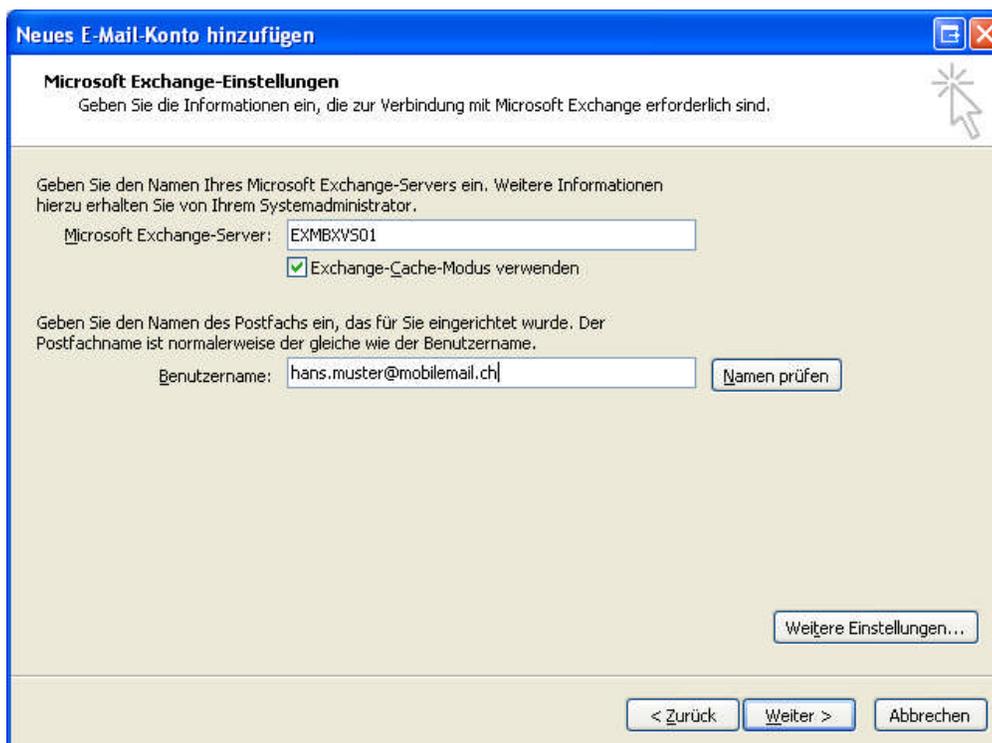
- ▶ Cochez toutes les cases, entrez les informations ci-dessous et cliquez sur OK.



- ▶ Cliquez sur OK.



- ▶ Cliquez sur Suivant.



- ▶ Entrez maintenant le nom d'utilisateur et le mot de passe et cliquez sur **OK**.



- ▶ Fermez le message suivant en cliquant sur **OK**.



- ▶ Cliquez sur **Terminer** et ouvrir Outlook qui est maintenant configuré.

